

Addendum #2

Careful note of the Addendum shall be taken by all parties of interest so that the proper allowances may be made in strict accordance with the Addendum.

Bidder shall acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

Questions & Answers:

1. Can you please provide load counts for all runs?
Response: Please assume routes are at full capacity.
2. Will the District allow All grades to ride together or does the District want to keep high school and middle school separate from Elementary? Would the District consider all grade levels ride together; to accommodate the same bell schedules?
Response: High School/Middle School will be kept separate from Elementary School riders.
3. Please confirm there is one campus for both elementary and high school/middle school. Can you please provide school addresses?
Response: Elementary School has one campus located at 19175 3rd St, Oro Grande, Ca 92368. High School/Middle School has one campus located at 19900 National Trails Hwy, Oro Grande, Ca 92368.
4. Is the district replacing the 5 buses currently in their fleet that do not meet CARB regulations?
Response: Yes, the District plans to replace vehicles not in compliance prior to the 21/22 school year.
5. Does the facility currently have a maintenance shop?
Response: No, there is not a current facility for maintenance.
6. Please confirm the District is assuming 23 routes plus 19 routes for a total of 42 routes.
Response: Within Option 1 the District assumes the Contractor to perform 42 home-to-school routes. Within Option 2 the District assumes the Contractor to perform 23 home-to-school routes.
7. Does the District have an estimated time of arrival of new buses?
Response: Estimated arrival time of new buses is July 31st, 2021.
8. When would the District like to implement all new routes?
Response: New routes would be implemented for the 21/22 school year.
9. Please confirm the District will only accept proposals from contractors with at least 3 years of yellow school bus experience.
Response: This was not a listed requirement within the Bid Documents.
10. Will the District be conducting interviews with the finalists?
Response: Due to the timeline for recommendation of award, interviews will not be held.
11. Will the District accept time and materials billing for maintenance of older buses?
Response: Contractor will be responsible for complete maintenance up to and including major engine work and overhauls. Repairs and overhauls shall be billed on a time and material basis. **Periodic Preventive Maintenance** shall be included and priced within the Bid Form-Annual Maintenance Cost All Current Fleet.
12. Will pricing pages be read aloud at the opening?
Response: No, as per the "NOTICE TO BIDDERS" there will not be a public opening of proposals.
13. In order to work on potential route efficiencies can we please have a backup of your TransFinder database? Instructions are attached.
Response: This will not be provided at this time. Contractor is to base their proposal on current routes at full capacity. Contractor is encouraged to highlight their ability for route configuration

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within "INFORMATION REQUIRED OF BIDDER" section "Optional Attachments", although this will be deemed additional information and not scored within the evaluation.

14. What are ride time limits for students?

Response: Not applicable for this bid. Please utilize current routes for pricing.

15. Would the District allow the contractor to bring in an office trailer until the new facilities are built? If so, would we be able to connect to the District electricity and utilize the current bathrooms?

Response: The District in coordination with the successful bidder will provide, at the District's cost, additional office space for the Contractor's employees. Employees will be able to utilize current established bathroom facilities.

16. What language would the District prefer to make sure the drivers have equal compensation of pay and benefits so there is not drifting of employees from one entity to the other?

Response: Upon establishing an agreement with a transportation services Contractor, the District does not intend on hiring and/or filling vacancies (as they occur) for transportation staff. The Contractor shall establish their employees' pay and benefits at their discretion.

17. Does the District have other responsibilities for the District's Executive Director of Transportation, should the District decide to have the contractor do all routes?

Response: This employee shall remain employed by the District. As such, their duties are reflective of "EXHIBIT 6" and shall remain as such until the District deems it necessary to make adjustments.

18. Does the District have a letter from the bus manufacturer guaranteeing delivery of buses? If so, can the District please share?

Response: No

19. Can the contractor do light maintenance in the bus parking yard or is that restricted?

Response: Yes, light maintenance in the bus parking yard is preferred.

20. Will the District consider a cost per bus per day for a contractor owned bus? (This might be a good option if new bus availability is not favorable. Could also use during the interim until buses are delivered.)

Response: Contractor may include this information within "INFORMATION REQUIRED OF BIDDER" section "Optional Attachments".

Bid Document Changes: The following changes, omissions, and/or additions to the Request for Proposal shall apply to proposals made and all other conditions shall remain the same.

Remove and replace in its entirety "**BID FORM**". Document has been revised under section "Pricing".

Remove and replace in its entirety "**INFORMATION REQUIRED OF BIDDERS**". Document has been revised under section "Additional Required Attachments" to remove "Proposed Bus Routes" as a required attachment.

INSTRUCTIONS TO BIDDERS

26. Bid Bond and Performance Bond: The Contractor shall provide a Bid Bond as set forth in the bidding documents. Bid bond shall be 10% of "BID FORM" Option #1 Annual Home to School Route Cost. In addition, Contractor shall provide a performance bond equal to ten percent (10%) of the annual contract amount to provide regular and special education home-to-school Services. The cost of providing such a performance

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bond shall be included in the BID amount. Only bonds executed by a surety admitted in the State of California as defined in Code of Civil Procedure section 995.120 will be accepted.

Attachments: Attached to this Addendum is a copy of the 3/23/21 site walk sign-in sheet.

BID FORM

TO: ORO GRANDE SCHOOL DISTRICT, acting by and through its Governing Board, herein called the "DISTRICT"

FROM: _____
 Proper Name of Contractor ("Contractor")

1. Pursuant to your Notice Inviting Bids and the other documents relating thereto, the undersigned Contractor, having become familiarized with the terms of the complete Contract Documents, as defined in the Agreement, the local conditions affecting the performance of the Contract, as defined in the Agreement, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to be bound by all the terms and conditions of the Contract Documents and agrees to perform, within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, utility and transportation services necessary to perform the Contract and complete in a good workmanlike manner all of the work required in connection with **Bid No: 20-21-05 Pupil Transportation Services**, all in strict conformity with the Contract Documents.
2. **ADDENDA:** The undersigned has thoroughly examined any and all Addenda (if any) issued during the bid period and is thoroughly familiar with all contents thereof and acknowledges receipt of the following Addenda: (Contractor to list all addenda).

ADDENDUM NO. _____	DATE RECEIVED _____
ADDENDUM NO. _____	DATE RECEIVED _____
ADDENDUM NO. _____	DATE RECEIVED _____
ADDENDUM NO. _____	DATE RECEIVED _____

Pricing-Option 1

Daily Home-to-School Route Cost/less Maintenance Per Bus <i>It is assumed that this price is per day for one bus to accomplish one full route AM and PM</i>	OR*	Annual Home-to-School Route Cost/less Maintenance <i>It is assumed that this price is for all 42 routes within 'Exhibit 1' for 180 days in session</i>
_____ _____ _____ (\$ _____)		_____ _____ _____ (\$ _____)

*Contractor need only to complete one of the options above, either Daily or Annual

Annual Maintenance Cost All **Current** Fleet: _____
 _____ (\$ _____)

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Proposed Maintenance Cost per each Additional Bus: _____
 _____ (\$ _____)

	Minimum 3-hour Rate	Minimum 6-hour Rate	Additional 1/10 Hour Rate
SPED/ Athletic/ Activities/ Field Trip			

Pricing-Option 2

Daily Home-to-School Route Cost/less Maintenance Per Bus <i>It is assumed that this price is per day for one bus to accomplish one full route AM and PM</i>	OR*	Annual Home-to-School Route Cost/less Maintenance <i>It is assumed that this price is for all 23 routes within 'Exhibit 1-Secondary' for 180 days in session</i>
_____ _____ _____ (\$ _____)		_____ _____ _____ (\$ _____)

*Contractor need only to complete one of the options above, either Daily or Annual

Annual Maintenance Cost All **Current** Fleet: _____
 _____ (\$ _____)

Proposed Maintenance Cost per each Additional Bus: _____
 _____ (\$ _____)

- In submitting this Bid, the Contractor acknowledges that the Instructions to Contractors and Scope of Work are an integral part of the Contract Documents and that both have been read, understood and accepted by Contractor. Contractor understands and agrees not to disclaim knowledge of the meaning and effect of any term or provision of the Instructions to Contractors and Scope of Work and further agrees to strictly abide by their meaning and intent.
- It is understood that DISTRICT reserves the right to reject this Bid and that this Bid shall remain open and not be withdrawn for the period of 120 days.
- The required Information Required of Contractor is hereto attached.
- The required Non-collusion Affidavit is hereto attached.
- The required Workers' Compensation Certification is hereto attached.
- It is understood and agreed that if written notice of the acceptance of this Bid is mailed or delivered

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to the undersigned after the opening of the Bid, and within the time this Bid is required to remain open, or at any time thereafter before this Bid is withdrawn, the undersigned will execute and deliver to DISTRICT a contract as provided by the DISTRICT with the Bid as accepted, and that the undersigned will also furnish and deliver to DISTRICT all other documents specified by the DISTRICT at time of award within five (5) calendar days after receipt.

9. Communications conveying acceptance of bids, requests for additional information or other correspondence should be addressed to the undersigned at the address stated below.

10. The name of all persons interested in the foregoing proposal as principals are as follows:

(IMPORTANT NOTICE: Contractor or other interested person is a corporation, state legal name of corporation and the names of the chairman of the board, president, secretary, treasurer, and manager thereof; if a co-partnership, state true name of firm and the names of all individual co- partners composing firm; if Contractor or other interested person is an individual, state first and last name in full.)

11. If Contractor is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and is in good standing in the State of _____ and that _____ whose title is _____ and _____ whose title is _____ is/are authorized to act for and bind the corporation. See Section 4 of the Instructions to Contractors for additional information.

12. Contractor hereby certifies that it is, and at all times during the performance of work hereunder shall be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees, and Contractor shall indemnify, hold harmless and defend DISTRICT against any and all actions, proceedings, penalties or claims arising out of Contractor's failure to comply strictly with IRCA.

13. It is understood and agreed that, if requested by DISTRICT, Contractor shall furnish a notarized financial statement and other information sufficiently comprehensive to permit an appraisal of its current financial condition.

I the below-indicated Contractor, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

Proper Name of Company

Name of Contractor Representative

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Street Address

City, State, and Zip

Phone Number

Fax Number

E-Mail

By: _____
Signature of Contractor Representative

Date: _____

NOTE: If Contractor is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if Contractor is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if Contractor is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

INFORMATION REQUIRED OF BIDDER

Contractor shall furnish the following information. Failure to comply with this requirement will render the proposal informal and may cause its rejection. Additional sheets may be attached if necessary. "You" or "your" as used herein refers to Contractor's firm and any of its officers, directors, shareholders, parties and principals.

1. Firm name and address:

2. Telephone number: _____

3. Type of firm: (Check one) Individual ____ Partnership ____ Corporation ____ Joint Venture ____

4. Names and titles of all officers of the firm:

5. Please give a brief history of the Contractor:

[illegible]

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6. Number of Years in Business: _____
7. Number of years' experience providing the proposed, equivalent or related services: _____
8. Company Size- Number of staff: _____
9. Do you now or have you ever had any direct or indirect business, financial or other connection with any official, employee or consultant of DISTRICT? _____ If so, please elaborate.
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Additional Required Attachments: For each of the below bulleted items, please provide the requested information on your Company letterhead.

- References: Please verify that all reference information is correct. References must clearly correlate their performance with the requirements of this Request for BIDs.
 - All Contractor(s) must include present and past performance information in the form of a minimum of three (3) references, one of which MUST be a California public school. Each reference provided shall include, at a minimum, dates of work performed, current contact person, company, address, e-mail address and telephone number.
 - Describe a minimum of three (3) recent, similar projects, one of which MUST be a California public school. These projects must show the qualifications of the Contractor's capabilities to complete the District's project. Provide a summary of the scope of services, including project cost, performed for these other projects.
 - Provide details of any failure or refusal to complete a contract. If none, that must be stated.
- Vehicle Maintenance Plan: Describe your scheduled preventive maintenance program for vehicle fleets which your company manages. Please provide samples of any checklists you use for each type of preventive maintenance program and describe below your methods of ensuring that each vehicle actually receives preventive maintenance within the scheduled interval.
- Organizational Chart: To include proposed staff positions.
- Driver Training Plan: Describe your current, or proposed, training program for driver applicants who have no experience driving school buses. Describe the student management training your company's drivers receive. Describe your company's in-service driver training and retraining program. Please describe the program components and content of your training program. If available, please provide the following:
 - Length of the program (hours, days, months)
 - Number of hours in classroom
 - Number of hours behind-the-wheel
 - Description of the components of the program and the number of hours devoted to each component.

Optional Attachments: Vendors are encouraged to provide additional innovative and/or creative approaches

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for providing the service that will maximize efficient, cost-effective operations or increased performance capabilities. In addition, the District will consider Proposals that offer alternative/additional methods for ensuring high-quality service.



Oro Grande School District

Heather Griggs, Ed.D.
Superintendent

RFP: Pupil Transportation Services 20-21-05

Date: 3/23/21

Location: District Office Complex, 19900 National Trails Hwy, Oro Grande, Ca 92368

Sign-In

Organization's Name	Addendee's Name	Phone Number
STA	Ken Pittman	815.980-5415
First Student	Alessia Morris	760.953.1085
First Student	WARREN WEAVER	760-628-7536
Durham School Services	David Collins	415-939-2576
STA	TRAVIS SHAW	(972)251-3581

PO BOX 386 / 19900 National Trails Hwy.,
Oro Grande, California 92368 (760) 243-5884

BOARD OF EDUCATION

Edna Rodriguez, President • Paula Ramirez, Clerk • Marlene Henry, Member

